

DEVELOPMENT COMMITTEE

TERMS OF REFERENCE

The Development Committee is established as a Standing Committee under section 7.3 of the World Lacrosse (WL) Bylaws.

The Committee reports to the WL Board of Directors and the General Assembly (GA) via the Development Director, who is an ex officio member of the Committee.

PURPOSE

The Committee is responsible for providing direction and course of action for international lacrosse development in conjunction with its Members and Continental Federations (CFs) and WL Management.

1. COMPOSITION AND MEMBERSHIP

- 1.1. The Development Committee consists of nine people plus the Chair. All positions will be advertised to WL Members.
- 1.2. The range of responsibilities and reach for this Committee are the reason why it is larger than all other standing Committees.
- 1.3. The Director of Sport Development will be the lead staff member for this Committee.

2. SKILLS, QUALITIES AND COMPETENCIES

- 2.1. A detailed position description outlining the profile and competencies of the Chair of the Committee is used in the nominations and selection process.
- 2.2. Members of the Committee will need to have the skills, qualities and competencies outlined in Appendix 1. In forming the Committee, the Chair will seek to balance a range of skills, qualities and competencies, as well as gender and geographic diversity. Appendix 1 will be reviewed annually by the Committee Chair and may change.

3. RESPONSIBILITIES

- 3.1. The Committee is responsible for advising the Technical Director, the Board and the GA and working with them to support the development and implementation of agreed priorities in the WL Strategic Plan.

3.2. In relation to international development, the Development Committee in conjunction with the Director of Sport Development:

- 3.2.1. Considers and recommends to the Development Director and Director of Sport Development applications for development grant awards
- 3.2.2. Advertises and evaluates nominations for annual development awards to be presented at WL events and makes recommendations for these to the Board via the Development Director
- 3.2.3. Plans clinics for, and in conjunction with, existing countries
- 3.2.4. Works with the Director of Sport Development on a coach education plan
- 3.2.5. Considers appropriate activities in conjunction with WL and other events, such as the USL Convention, and invites individuals and/or members to participate in these
- 3.2.6. Liaises with member countries to understand their individual development needs and how WL can support these
- 3.2.7. Plans activities with potential new member countries to help in the advancement of the WL Olympic aspiration and Strategic Plan

4. OPERATING AND REPORTING PROCEDURE

4.1. The Committee will follow the WL General Procedures applicable to all Committees. (see Appendix 2)

5. MEETINGS

5.1. Minutes of all meetings will be circulated to the Committee, the Development Director, the WL President, who is an ex officio member of all Committees, and the WL Executive Administrative Assistant. Any confidential notes intended only for the Committee should therefore be marked as such and kept separately. The Chair will report to the Board and the GA on outcomes of its meetings via the Development Director.

5.2. Records (minutes or summary reports) of Committee meetings will be posted on the WL website. Confidential matters will be kept as a separate record.

5.3. A quorum of a minimum of 50% of the Committee shall be required for all meetings. In the absence of the Chair, he/she will appoint a deputy, or the members present will appoint a Chair for that meeting, who will liaise with the Committee Chair.

6. DELEGATED AUTHORITY

6.1. The Committee has no delegated authority for decisions or expenditure other than where specifically authorized by the Board.

APPENDIX 1. SKILLS, QUALITIES AND COMPETENCIES FOR MEMBERS OF DEVELOPMENT COMMITTEE

The membership of the Development Committee will seek to gain a balance of the following amongst its members:

- A solid understanding of the vision, mission and values of World Lacrosse
- Strong interpersonal skills
- Excellent leadership skills with the ability to inspire others
- Ability to both effectively be independent and also to work as a team member
- Ability to be objective about what is best for World Lacrosse
- Ability to interact with other development committee members both in person and in virtual meetings

Members of the Development Committee should aim to uphold the values of World Lacrosse and to encourage these to be upheld across the community.

- Teamwork
- Passion
- Respect
- Integrity
- Friendship
- Inclusiveness



APPENDIX 2. GENERIC PROCEDURES FOR ALL WORLD LACROSSE COMMITTEES, COMMISSIONS AND WORKING GROUPS