

AWARDS AND RECOGNITION WORKING GROUP

TERMS OF REFERENCE

The Awards and Recognition Working Group is established as a Working Group under section 7.4 of the World Lacrosse (WL) Bylaws.

The Working Group reports to the WL Board of Directors.

PURPOSE

The purpose of the Awards and Recognition Working Group is to:

- Provide the framework for the assessment of existing WL awards, and make recommendations for future WL awards and recognition to the Board and the General Assembly (GA).
- Consider and recommend to the Board all honors and awards to be presented to Members in recognition of service to international lacrosse, ensuring that the final structure provides opportunities for recognition of contributors in all areas of the sport including players, coaches, officials and administrators globally.
- Initiate a process by which WL considers and makes decisions on all new and existing awards proposed, established and awarded by the Federation.

WORKING GROUP TIME PERIOD

The Working Group is set up to run from October 2018 to the 2020 GA. If there is a subsequent need for ongoing work there must be new proposals to the Board.

1. COMPOSITION AND MEMBERSHIP

- 1.1. The Awards and Recognition Working Group consists of three Board members including the Chair and a non-director Secretary. The Composition of the Group is approved by the Board.
- 1.2. The composition for the Working Group is:
Fiona Clark, WL Competition Director (Chair)
Ron Balls, WL Secretary General
Bob DeMarco, WL Development Director
Stephen Taylor, Working Group Secretary
- 1.3. The lead staff liaison for the Working Group is WL Chief Brand and Communications Officer (CBCO) Darryl Seibel, who may attend meetings without voting privileges.
- 1.4. The Working Group is empowered to invite others to meetings if required.

2. SKILLS, QUALITIES AND COMPETENCIES

2.1. Members of the Working Group will need to have the skills, qualities and competencies outlined in Appendix 1. In forming the Working Group, the Chair will seek to balance a range of skills, qualities and competencies, as well as gender and geographic diversity.

3. RESPONSIBILITIES

3.1. The Working Group is responsible for researching best practice solutions, moving significant ideas and issues forward on behalf of the Board and advising the Board to support the development and implementation of agreed priorities in the WL Strategic Plan.

3.2. The Working Group will:

3.2.1. Review the existing awards, their eligibility and criteria and determine their relevance

3.2.2. Consider and develop new awards with eligibility and criteria

3.2.3. Develop and circulate an awards matrix listing all honors and awards available for recognition of service or support to international lacrosse

3.2.4. Make proposals for appropriate groups to manage the process for each award in the future

3.2.5. Clarify timelines and lines of communication including updating of the WL website

3.2.6. Research an International Lacrosse Hall of Fame and make proposals to the Board

4. OPERATING AND REPORTING PROCEDURE

4.1. The Working Group will follow the WL General Procedures applicable to all Working Groups. (see Appendix 2)

5. MEETINGS

5.1. Minutes of all meetings will be kept, but these will be confidential to the Working Group members. A timeline will be made available on the WL website along with the Terms of Reference (TOR).

5.2. Summary reports will be provided to the Board against agreed timelines. Interim reports will also be made available to the President.

6. DELEGATED AUTHORITY

6.1. The Working Group has no delegated authority for decisions or expenditure.

APPENDIX 1. SKILLS, QUALITIES, EXPERIENCE AND COMPETENCIES FOR MEMBERS OF THE AWARDS AND RECOGNITION WORKING GROUP

The Awards and Recognition Working Group was set up with existing Board members and was not seeking particular skills, so this is not provided.

Members of the Awards and Recognition Working Group should aim to uphold the values of World Lacrosse and to encourage these to be upheld across the community.

- Teamwork
- Passion
- Respect
- Integrity
- Friendship
- Inclusiveness



APPENDIX 2. GENERIC PROCEDURES FOR ALL WORLD LACROSSE COMMITTEES, COMMISSIONS AND WORKING GROUPS